



Certificate in Infant/Toddler Care & Development

Accredited by MCYS

Entry Requirements

Possess **at least one** of the following qualifications:

- Minimum 3 GCE 'O' level credits including English
- or equivalent professional certificate recognised by MCYS
- State Registered Nurse (SRN)
- Have a valid first aid certificate
- Minimum age of 21 years old

Course Learning Outcome

Candidates are able to take charge of a group of infants in planning and carrying out the daily developmental and caregiving tasks after successful completion of the course.

Course Information

Duration 4 months

Total Hours 160

Classroom Training Hours 100

Practicum Hours 60

Lectures/Workshops

2-3 weekday evenings

(3 hours per session)

Course Fee \$2,200

- **1st Installment:** \$1,100.00

- **2nd Installment:** \$1,100.00

Application Fee \$50 (non-refundable)

Skills Development Fund

Submit funding application for Course Fee Support/ Absentee Payroll via Skills Connect System at www.skillsconnect.gov.sg

Delivery Method

Students will attend lecture sessions between 2 – 3 weekday evenings in this course. This course may be completed in 4 months.

Assessment Methods

Most courses will be assessed by quiz, portfolio assessment, checklist, reflective journal, professional practicum or role play.

Course Completion

Students who have successfully completed the programme will be awarded Certificate in Infant/Toddler Care & Development by Advent Links-SAUC Education Centre

To Apply

1. Fill out the Application form for Admission completely
2. Return the form with:
 - Certified true copies of your educational certificates and transcripts
 - Copy of NRIC, front and back
 - Two recent passport sized photographs
 - A non-refundable application fee of S\$50

Cheque payable to:
**Advent Links-SAUC
Education Centre Pte Ltd**

Send your application to:
Advent Links-SAUC Education Centre
299 Thomson Road
Singapore 307652

For your Information

Contact

Advent Links-SAUC
299 Thomson Road
Singapore 307652
(5 mins from Novena
MRT station)

Telephone

6254 9246

Email

info@alsauc.edu.sg

Facsimile

6254 9247

Website

www.alsauc.edu.sg

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The information was current at the time of printing. Advent Links-SAUC reserves the right to amend the information in this flyer.



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Course Content

Module: Principles of Infant and Toddler Development

- Prenatal and Neonatal Development
- Physical Development in Infants and Toddlers
- Cognitive Development in Infants and Toddlers
- Language Development in Infants and Toddlers
- Social-Emotional Development in Infants and Toddlers
- Understanding Characteristics of Infants and Toddlers
- Observation and Recording Behaviour and Development of Infants and Toddlers
- Theoretical Perspective for Understanding Infants and Toddlers
- Infant and Toddler Behaviour Management
- Introduction to Assessment of Development in Infants and Toddlers Care

Module : Safety, Health and Nutrition

- Necessities of a healthy infant/toddler day care centre
- Procedures for safety and healthy conditions in the centre
- Procedures for sick children, diapering, hand washing and sterilisation
- Common ailments and conditions affecting infants and toddlers
- Diseases and infections affecting infants and toddlers
- Disease and infection control methods
- Vaccinations and Immunisations
- Nutritional needs of infants and toddlers and menu planning
- Feeding procedures for infants and toddlers
- Procedures for Preparing & Storing of food for infants and toddlers
- Administration of prescribed medication
- Emergency preparedness & evacuation
- Handling and Preventing Injuries
- Infants at Risk
- Paediatric CPR/Paediatric First Aid
- Safety conditions for the indoor/outdoor environments

Module: Environmental Design for Supporting Infant/Toddler Programmes

- Physical setting – indoors
- Physical setting – outdoors
- Types of equipment and locations
- Appropriate space, toys and equipment
- Appropriate adult role
- Conditions fostering safety and health

Module: Infant/Toddler Curriculum

- Curriculum for infants and toddlers
- Care-giving activities and providing care as a curriculum
- Play as a curriculum
- How the environment influences play
- Setting up the environment to support play
- Role of edu-carers in the care-giving and play curriculum
- Principles of caregiving
- Developmentally appropriate practices in caregiving

Module: Working with Families

- Understanding expectations of parents
- Understanding the dynamic role of families in the care & development of infants & toddlers
- Partnership and effective communication

Module: Practicum

- To observe infants/toddlers & role of caregivers in child care programmes
- To gain practical experience in caring for infants and toddlers
- To build competencies in implementing appropriate infant/toddler care practices based on the knowledge and skills acquired in class
- To evaluate infant/toddler centres and suggest recommendations for improvement
- To acquire skills in relating to and working with an infant/toddler's family