



Advent Links-SAUC

Education Centre Pte Ltd

299 Thomson Road Singapore 307652

Telephone (65) 6254 9246

Email info@alsauc.edu.sg

ASSIGNMENT COVER SHEET

Student Name (Print)		ALSAUC ID Number
Title of Unit	Name of Lecturer (Print)	
Assignment Number and Title	Class time	Due Date
Title of Your Course	Institution Advent Links-SAUC Education Centre	
I certify that the attached assignment is my own work and that any material drawn from other sources has been acknowledged within and at the end of my work.		
Signature of Student		Date

Copyright for assignments remains my property. I grant permission to ALSAUC to make copies of assignments for assessment, review and/or record keeping purposes. I note that ALSAUC reserves the right to check my assignment for plagiarism. Should the reproduction of all or any part of an assignment be required by ALSAUC for any purpose other than those mentioned above, appropriate authorization will be sought from me on the relevant form.

POLICY ON PROCEDURES AND PENALTIES ON LATE ASSIGNMENTS

1. All assignments must be submitted in class to the lecturer unless otherwise indicated by the lecturer.
2. Students who seek extended time for submission of assignments must apply direct to the lecturer
3. Assignments submitted after the normal or negotiated date without approval shall incur a penalty of loss of marks

CHEATING AND PLAGIARISM

All forms of cheating, plagiarism or collusion are regarded seriously and can result in penalties including loss of marks, exclusion from the unit or cancellation of enrolment.

Student to keep this lower section after the lecturer has signed.

Name of Student		ALSAUC ID
Title of unit	Assessment Number/Topic	Due Date for submission of assignment
Lecturer Signature		Date received by lecturer